



Middlefield Collegiate Institute

E-Bulletin

Issue No.1 | September 11, 2023

Principal: A.Higgins Wright | Vice-Principal: J.Bordonali | Vice-Principal: H. Brar
Alpha A-M Alpha N-Z

Dear Parents/Guardians,

We would like to welcome all of our returning parents/guardians, as well as our grade 9 and newly registered families. We hope that your children had a great first week at school! I hope this email finds you and your family well.

In this email, you will find information about:

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MCI Schedule

Homeroom	8:30 - 8:35 am
Period 1	8:35 - 9:50 am
Period 2	9:55 - 11:10 am
LUNCH	11:15 - 12:00 pm
Period 3	12:05 - 1:20 pm
Period 4	1:25 - 2:40 pm

Note: Students enrolled in Instrumental Repertoire (AMR) should check their GAPPS email for information on the timing of classes from Mr. Simmons

1. Contact Information

When emailing teachers, please note that emails are firstname.lastname@yrdsb.ca (example: janice.bordonali@yrdsb.ca for Vice-Principal Ms. Bordonali). To reach our school's general email inbox, please contact us at middlefield.ci@yrdsb.ca. For a list of voicemail extensions, visit the [MCI Website](#).

2. Upcoming Dates

Sept 20th - Picture Day

Sept 25th- Yom Kippur

Sept 27th- Immunization Clinic

3. 2023-2024 School Year Calendar

Attached you will find the school year calendar for 2023-2024.

<https://www2.yrdsb.ca/school-year-calendar>

4. Cafeteria

Please note that the School Cafeteria Food Services will not be open at the start of the school year due to a change in vendor. We expect the food services will be available later in September. We will update everyone as more information becomes available.

5. Student Activity/Engagement Fee

The Student Activity/Engagement Fee allows us to provide impactful enrichments that extend beyond curriculum requirements. It greatly helps to reduce the cost of running extra-curricular activities and facilitates the building and strengthening of community at Middlefield C.I.

The voluntary Student Activity/Engagement Fee is collected as part of the school start-up process and supports:

- student participation in extracurricular activities (e.g. sports team and club membership);
- spectatorship at school competitions (e.g. games, tournaments);
- attendance at school functions (e.g. dances, buy-in assemblies, etc.);
- reductions in cost for various student extra-curricular activities;
- photo ID card, lock, locker, parking pass (as applicable)
- school enhancements (e.g. bike racks, outdoor tables, games, audio-visual equipment, etc.)
- The number of events and experiences we can offer our students outside the classroom depend greatly on the funding we receive through your payment of the Student Activity/Engagement Fee. It can be paid via [School Cash Online](#).

6. 2023-2024 School Zone Parking and Violation Description

In preparation for the upcoming school year, please review the attached communication regarding school zone parking and common violations. This document is to raise awareness around vehicular activity in school zones.

Please [view](#) the attached file.

7. 2023-2024 School Start-up Packages

The YRDSB is offering online start-up forms to all families for the 2023-2024 year. Forms will be sent centrally from the school board to all families. Translations are available. The Board will send a central email to all families with a link to a Google Form to complete the start-up forms.

Please note the following:

- Families will receive forms during the week of September 11
- **Start-Up Permission Form will also be sent to students' GAPPS accounts to complete online.**
- **Student GAPPS login information will be required for families to complete the forms.** If your child does not have the GAPPs login information, please contact their class teachers.
- Printable forms will be made available if hard copies is needed
- The Start-Up forms will also be accessible at www.yrdsb.ca/familyresources. Families can click on the "Need Help" button under School Start-Up for [links to the start-up forms and FAQs](#) to support them in accessing the forms.
- The form will include:
 - The Start-Up Permission Form (mandatory)
 - Student Information Consent Form (mandatory)
 - Request for Faith Accommodations Form
 - School Council Nomination Form

8. Safe Arrival Program

We want to remind parents/guardians about our changes implemented to the safe arrival program last year.

A Safe Arrivals program is a series of steps which are performed together with daily school attendance taken to ensure student safety. A safe arrivals program is a mechanism that parents/guardians and schools can use to account for any student's unexplained absence.

Please note the following:

- Automated school attendance information will be sent 3 times a day for any unexplained absences:
 - End of Period 1 - report period 1 unexplained absences
 - Lunch - report period 2 unexplained absences

- End of School Day - report the entire school day unexplained absences which includes period 3 & 4
- When a student is absent, a parent /guardian must contact the attendance office either by phone (ext. 150), written note or email (middlefield.ci.attendance@yrdsb.ca) indicating a valid reason for the absence. Please complete this before 8 a.m. on the day of the absence to ensure the absence is entered into the system.
- When replying to an automated attendance message, please specifically indicate that you are approving the absence in order to avoid any misunderstanding.

As a result, we want to remind parent(s)/guardians(s) that they should

- A. provide the school with complete and current emergency contact information during the first week of September, and throughout the school year if information changes, to the Main Office;
- B. inform the school of all absences, late arrivals and/or changes to departure plans of their child as soon as possible;
- C. (if a child is 18 years or older or have declared independence) ensure the form Consent for Information Sharing - Student of the Age of Majority is submitted to the school.

9. Lockers

Lockers to all grade 9s have been assigned on September 1st, 2023. If your child was registered last week, please ask your child to come to the main office.

A Google form has been sent to students to request a locker for the upcoming school year. Students will receive their locker information this week. Some students will be required to share a locker with another student.

10. School Council Meeting

We look forward to establishing collaborative and inclusive partnerships between our school and our families. Please join us for our first School Council Meeting which will be held on the evening of Tuesday, September 26th. Information about time and location will follow.

11. Professional Activity Day Plans - September 22, 2023

As per PPM151, we are sharing our Professional Activity (PA) Day plan for September 22, 2023 to our community. This is to inform our community of our professional development activities during that day.

Length: Half Day - AM

Topic 1: Student Well-being, School Safety, and Violence Prevention

Entity Hosting: All Secondary and Early Start Secondary Schools (except Bill Crothers SS)

Presenter(s)/Facilitator(s): Online modules developed by Board-based personnel. Facilitated by School Administration.

Description:

School teams will engage in compliance training including:

- occupational health & safety;
- student safety and violent incident prevention;
- training on supporting student mental health and well-being; and
- understanding cybersecurity and online privacy.

Length: Half Day - PM

Topic 2: Literacy/Mathematics Instructional Strategies

Entity Hosting: All Secondary and Early Start Secondary Schools (except Bill Crothers SS)

Presenter(s)/Facilitator(s): School Administration

Description:

School teams will engage School Improvement planning led by school administrators focusing on

- high-impact instructional practices to support student improvement in alignment with the curriculum,
- developing resources and learning plans to consolidate foundational knowledge and skills in de-streamed grade 9 courses including English, Mathematics and Science and across the curriculum
- supporting Multi Language Learners (MLL) in our classrooms

Additional professional learning activities for educational assistants, office support staff, and library technicians will be available.

12. Indigenous Languages & International Languages - Secondary Credit Programs

Classes for Grades 9 - 12 students will take place online. Teachers will teach live language lessons in real-time using Google Classroom to provide both synchronous and asynchronous learning opportunities during the regularly scheduled language classes. Language course offerings are subject to change based on enrollment.

All program updates will be made on the [YRDSB ILIL Program Webpage](#).

Please see the [flyer](#) for more details.

13. Medical Health Care Forms

It is critical that parents and guardians share information with us about students' serious or life-threatening medical conditions or other health-related matters so that we can create fulsome Health Care Plans that help keep students safe. We encourage students, who are able, to contribute to the creation of these plans too.

Please access forms on the [MCI Website](#) or below as needed. Completed forms and medication can be placed in a sealable bag, with the student's name marked on the bag and left in the Main Office. As always, please contact us with any questions or concerns.

[Health Care Plan Form](#)

[Diabetes Health Care Plan](#)

[Asthma Health Care Plan](#)

[Anaphylaxis Health Care Plan](#)

[Epilepsy/Seizure Disorder Health Care Plan](#)

14. MIDDLEFIELD QUICK LINKS

Middlefield C.I. Website:

<http://www.yrdsb.ca/schools/middlefield.ci>

York Region District School Board Website:

<https://www2.yrdsb.ca/>

YRDSB Guide to the 2023-2024 School Year:

<https://www2.yrdsb.ca/sites/default/files/2021-08/SD-GuidetotheSchoolYear.pdf>

SHSM Ministry Website:

<http://www.edu.gov.on.ca/morestudentsuccess/SHSM.html>

